

30 April 1985

Executive Director

NOTE FOR: DDA

Harry:

This is my distillation of what Mahoney and his people presented to us on the space problem the other day. Could he take a look at it, make sure I've got the problem accurately stated? Thanks.



ROUTING AND TRANSMITTAL SLIP

Date 4/30/85

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. D/LOGISTICS		
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - FOR ACTION

SUSPENSE: 6 MAY 1985

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

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Space

- Space required for people staying outside the building who need to be consolidated someplace totals 190,000 square feet.
- In Headquarters, after moving into the new building, we will have 93,000 square feet of backfill to take care of requirements now totaling 154,000 square feet. In other words, we will need to identify an additional 61,000 square feet outside the building to hold those who will not fit. (I need a list of which components exactly make up the 150,000 square feet plus the space requirements of each plus justification.)
- In 1985/86, we have a request for another 78,000 square feet of space. (Need a list of these amounts of space by component, plus justification.)
- To these requirements, we estimate additional growth through 1988 of 81,000 square feet (where does this number come from?).
- To all this, we add 30,000 square feet (7 percent) to cover expansion by those who are moving out of crowded space.
- So our total requirement at the present time, unless we can reduce it some, is 440,000 square feet. We plan to which will handle 144,000 square feet, so our requirement is to find 296,000 square feet.
- Of the buildings we are vacating in which we might acquire more space, the following seem likely candidates:

25X1

- (1) which could yield 83,000 square feet
- (2) - 14,000 square feet
- (3) 29,400 square feet
- (4) Key - 26,000 square feet ?
- (5) Chamber of Commerce - 98,300 square feet
- (6) - 100,700 square feet

25X1

25X1

SECRET

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This list totals 361,400 square feet, more than enough to meet our needs. But maybe there's another building somewhere which would better suit our requirements?

- If we did keep all of these, we would end up releasing only:

- 25X1
- (1) - 167,000 square feet
 - (2) Ames - 57,700 square feet ?
 - (3) OTS complex - 82,800 square feet
 - (4) Broyhill - 13,000 square feet
- 25X1
- (5) - 10,000 square feet
 - (6) 5,000 square feet
 - (7) - 33,000 square feet

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